

**BOARD OF PUBLIC WORKS AND SAFETY  
MONDAY, AUGUST 12<sup>TH</sup>, 2019  
AT 9 AM**

Members present James Trimble, Cary Sparks, Roland Shelton and Bob All; Jonathan Stinson was absent.

**OLD BUSINESS**

**1. Approve Minutes from Board of Public Works and Safety Meeting July 22, 2019**

Cary Sparks made a motion to approve; this was seconded by Bob All and approved by the Board.

**NEW BUSINESS**

**1. Change Order #13 – Margaret Avenue 14<sup>th</sup> to 25<sup>th</sup> Street Project**

This change order reflects extra costs associated with the placement of temporary pavement markings on Margaret Avenue. Due to weather, there was a lengthy gap between the placement of surface and the placement of permanent pavement markings; therefore the temporary markings were placed for safety reasons. This change order increases the cost of the contract by \$3,094.08. James Trimble asked if there were any plans for additional lighting and the Board was informed no. Cary Sparks asked if the project was complete and the Board was informed there would probably be one more change order and the final inspection and punch list were yet to be done. Bob All made a motion to approve the change order this was seconded by Cary Sparks and approved by the Board.

**2. Inspection Agreement for the 13 ½ and 14<sup>th</sup> Street Project – Harrison Street to Washington Street**

This agreement is between the Department of Engineering and the Department of Redevelopment for inspection and project management services provided for the duration of the project at 10% of the construction bid price for a total of \$16,509.00. Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

**3. Request to Purchase Utility Tractor – Terre Haute Fire Department**

The Terre Haute Fire Department would like to purchase a utility tractor to be used at the training center. The following proposals were received:

- Pigg Implement Sales, LLC located in Sullivan Indiana submitted a proposal for a New Holland Workmaster 40HST with loader, finish mower and forks for \$27,175.00
- Bane-Welker Equipment, LLC located in Terre Haute submitted a proposal for a Kubota L3901HST with loader, finish mower and forks for \$25,281.86
- JTN Services, Incorporated located in Greencastle submitted a proposal for a 2638 HST with finish mower, loader and forks for \$27,000

Based on a recommendation from Assistant Chief Glen Hall Roland Shelton made a motion to purchase the Kubota for \$25,281.86; this was seconded by Bob All and approved by the Board.

**4. Hardship Request**

Bob All asked if a payment plan can be set up to pay off Ambulance bills and the Board was informed yes. Cary Sparks made a motion to deny; this was seconded by Roland Shelton and denied by the Board.

**5. Request from SONKA IRISH PUB to close 14<sup>th</sup> Street from Wabash to the alley just North of Wabash on 9-7-19 from 7 AM to 2 PM and 10-11-19 from 8 AM to 12 AM**

Based on positive recommendations from the Street Department and the Department of Engineering Roland Shelton made a motion to approve; this was seconded by Bob All and approved by the Board.

**6. Request from the Capital Improvement Board to close 8<sup>th</sup> Street from Wabash to Cherry on Thursday, September 5<sup>th</sup> at 8 PM until Friday, September 6<sup>th</sup> at 8 PM during CONVENTION CENTER GROUNDBREAKING CEREMONY**

The Board was asked to change the time on the 5<sup>th</sup> of September to 6 PM giving them more daylight time to set up. Based on positive recommendations from the Department of Engineering and the Street Department Cary Sparks made a motion to approve the amended request; this was seconded by Bob All and approved by the Board.

**7. Request from Prince of Peace Missionary Baptist Church to close Patrick Street from 24<sup>th</sup> to the alley on Saturday August 31 from 10 AM to 4 PM during Community Yard Sale**

Based on positive recommendations from the Department of Engineering and the Street Department Roland Shelton made a motion to approve; this was seconded by Cary Sparks and approved by the Board.

**8. Payroll**

Roland Shelton made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Cary Sparks and approved by the Board.

**9. PO Registers**

Bob All made a motion to certify the purchase order registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Cary Sparks and approved by the Board.

**10. Employee Assistance Program and Mental Health Service Agreement**

Cary Sparks asked if employees are notified of this service, and the Board was informed yes. Based on a positive recommendation from City Legal Cary Sparks made a motion to approve; this was seconded by Roland Shelton and approved by the Board.

There being no further business Roland Shelton made a motion to adjourn; this was seconded by Cary Sparks and approved by the Board.

Robin A Drummy, Administrator  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF TERRE HAUTE, INDIANA

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY AUGUST 26<sup>TH</sup> AT 9 AM**